

Restoration Project Suggestion Form

Guidelines for Completion

Please complete all of the information requested with the best information that you have available. We highly recommend you review the entire Project Information Sheet prior to filling out the online template. [Click here](#) to view a printable format. Attachments are limited only to any maps (limit of 3) necessary to adequately describe the location of the project, a budget outline, and a business plan, if applicable. Other types of attachments will not be accepted at this time. Please review every question, and if any field is not applicable to your project, specifically note that it is not applicable with "N/A".

A. General Information

Entity/Sponsor Name	The name of the organization or agency submitting the information. If you are applying as an individual, enter N/A.
Contact Name	The first and last name of a person who can be contacted for additional information.
Title	The title (or position) of the above individual.
Address	The mailing address of the above individual or organization/agency.
Phone number	The phone number of the above individual or organization/agency.
Email	The email address of the above individual or organization/agency.
Organization Website	The web page of the above organization or agency, if applicable

B. Project Classification - Primary

While a project may qualify under more than one eligible activity as defined in the RESTORE Act, which category below would you say most adequately describes the **PRIMARY/PREDOMINANT** type of eligible activity applicable to your project? (You may only choose one.)

Ecological/Environmental	<ul style="list-style-type: none"> - Restoration and protection of the natural resources, ecosystems, fisheries, marine and wildlife habitats, beaches, and coastal wetlands of the Gulf Coast region, including restoration and protection of water quality and quantity. - Mitigation of damage to fish, wildlife, and natural resources. - Implementation of a federally approved marine, coastal, or comprehensive conservation management plan, including fisheries monitoring.
Economic	- Workforce development and job creation.
Tourism Promotion	- Promotion of tourism in the Gulf Coast Region, including recreational fishing
Seafood Promotion	- Promotion of the consumption of seafood harvested from the Gulf Coast Region.
State Parks	- Improvements to or on State Parks located in coastal areas affected by the DWH oil spill.
Coastal Flood Protection	- Coastal flood protection and related infrastructure.
Infrastructure	- Infrastructure project benefitting the economy or ecological resources, including port infrastructure.
Planning Assistance	- Feasibility and impact of project requires funding for planning assistance prior to funding for implementation.

C. Project Classification - Secondary

If applicable, check additional classifications for which this project may qualify as an eligible activity as defined in the RESTORE Act.

Ecological/Environmental	<ul style="list-style-type: none"> - Restoration and protection of the natural resources, ecosystems, fisheries, marine and wildlife habitats, beaches, and coastal wetlands of the Gulf Coast region, including restoration and protection of water quality and quantity. - Mitigation of damage to fish, wildlife, and natural resources. - Implementation of a federally approved marine, coastal, or comprehensive
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	conservation management plan, including fisheries monitoring.
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D. Project Information

Project name	The common name of the project, usually a combination of location and restoration activity (e.g., Mississippi Sound Restoration).
Location	The location where the project activity will take place (e.g., Robinson Island). Read the instructions in Section L - Attachments to upload maps.
State	Two-letter abbreviation of the state(s) where the project will take place. If the project occurs across several states list all states separated by commas.
County	County/counties where the project will be implemented.
Watershed/Basin	If applicable, the watershed where the project will be implemented. If the project occurs across multiple watersheds list only the primary watershed.
Latitude/Longitude	Provide a latitude/longitude of the central location of the project activity. If the activity occurs over a large area you may also attach a map of the area. Read the instructions in Section L - Attachments to upload maps.

E. Project Description

Provide a description of the project. Please address the following questions in your description: What specific activities are being proposed? What is the intended purpose/objectives of the project? What are the expected benefits to the public, economy and/or environment? Be specific in describing both the activities to be completed and the benefits that are expected?

Maximum 3,000 characters.

F. Water Quality Projects and Ecological Benefits

For water quality improvement projects, please provide a short description of what the project will accomplish and how it will benefit water quality. Is the project area in, near, or adjacent to or discharging to an [Alabama Impaired Waterbody](#)? If yes, please describe the impairment and how the project will improve conditions.

Provide information on quantifiable benefits to water quality if available. (*E.G., anticipated pounds removed of sediment, nitrogen, phosphorous, anticipated reduction in run-off volume/velocity, etc.*). Detail additional ecological benefits as appropriate, including specific natural resources that could benefit from the project. Additional detail on quantifying benefits can be provided in the monitoring section, below.

If the project you are submitting is not for the benefit of water quality, mark this section Not Applicable.

G. Resiliency Considerations (Ecological; Social-Ecological; Social; Socioeconomic and/or Community Resilience)

Describe how the project would enhance resiliency in Coastal Alabama—please provide specific details related to how project activities take into account changing conditions, social vulnerability and equity, and infrastructure resiliency. As appropriate, discuss how resilience measurements will be captured and quantified; The [CDC Social Vulnerability Index](#) is one tool that can be utilized to characterize vulnerabilities in the community.

H. Project Status

Property/Resource Acquisition	If property acquisition is contemplated, who currently owns the land (or holds the easement) to be acquired and is there a recent appraisal (within 2 years)?
Planning/Design	Project planning and engineered design of the project activity. Indicate the status by selecting NOT STARTED, IN PROGRESS, COMPLETED, or N/A.
Permitting/Regulatory Compliance	List any applicable local, state or federal permits that have been applied for or completed. Indicate APPLIED FOR or COMPLETED as to each permit listed.
Project Timeline	Include a timeline for the project and indicate whether there are any schedule dependencies that could cause a project to start sooner or later than anticipated.
Project Phases	Can this project be implemented in phases? If so, describe each phase, including the estimated cost of each.
Regional Planning	Is this project included under a regional, statewide or local plan/initiative? (YES or NO). If yes, please list the plan/initiative in the space provided and provide a hyperlink, and page number of the project or priority.
Project Feasibility and Likelihood of Success	Provide information on the technical feasibility of the project, including any challenges/constraints associated with the project. Discuss likelihood of success, including whether project proposer has implemented projects of a similar type. Describe any project risks or uncertainties and how they will be addressed. Describe how success will be measured or determined (metrics), providing additional detail in monitoring section below, as appropriate.
Leveraging/Complementary Projects	Please describe how this project could complement other ongoing or planned activities in the watershed or adjacent areas.

I. Project Cost Information

Estimated Cost	The total cost of the project including any funds to be contributed by the applicant or other source (e.g., matching funds – federal and/or non-federal). Please attach a budget summary in .pdf format under Section M. – Attachments.
Maintenance/Operational Costs	Anticipated annual maintenance/operational costs for future ongoing operation and/or maintenance following project completion, including brief description of both nature of costs and sources for funding these costs. If these costs are included in budget, please specify in budget attachment.
Level of Confidence	Indicate level of confidence in accuracy of the Estimated Cost (low, medium, high) and provide brief description of basis for or method applied in calculating Estimated Cost.
Matching Funds available	Please describe available matching funds or in-kind resources that will supplement the project budget. If no matching funds will be provided, please describe any factors, including fiscal conditions, population size and demographics, or other information that limits the ability to draw on other sources of funding for the project. In-kind services include but are not limited to use of in-house personnel (employees, volunteers, consultants) to perform management and oversight or project activities; use of in-house equipment, vehicles, supplies; use of in-house meeting space; and funding of prior project phases or adjacent activities benefiting this project. Matching funds should be accounted for in budget attachment (see Section X).
Project Partners	Please provide the name and involvement (equipment, matching funds, design, in-kind services, etc.) of other organizations or agencies contributing to the project activities. For each contributing Project Partner, please list a contact person with email address, physical address, phone number, and title for that specific individual.
New Business Startup	Is this project a new business startup or expansion of a current business? If so, provide a current business plan in .pdf format under Section M. – Attachments.

J. Project Impact on Community

Community Need	Describe how the health, welfare, environmental, and financial needs of the community where the proposed project is located are or will be affected by the issues this project proposes to address. Include a description of current, imminent, or foreseeable/predicted concerns. Discuss how this project will mitigate these concerns, to include an expected timeline for benefit realization.
Avoided Costs	Assuming project funded, what costs could be saved in the long-term? More detail may be provided in Resiliency Considerations (Section G) as needed
Indirect Benefits	Identify and describe any anticipated indirect benefits to the long-term goals of the affected community/region.
Environmental Benefits	Describe any ecological/environmental benefits that may be gained from implementing this project (other than detailed in Sections E and/or F).
Environmental Impacts	Describe any potentially adverse environmental/ecological impacts.
Project Monitoring and Performance	Describe how project benefits will be quantified and reported, including a timeline of when project monitoring will start and finish. Provide detail on any available baseline data.

K. Resource Benefit(s)

Primary resources that would benefit from this project. Check all that apply.

Marine Mammals	Whales, Dolphins, Manatees, River Otters, etc.
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Birds:	All birds
Reptiles/amphibians	Sea turtles, alligators, snakes, lizards, frogs, etc.
Fish	Freshwater, estuarine, nearshore and offshore fish
Shellfish	Oysters, shrimp, crabs, etc.
Terrestrial Wildlife	All upland animals
Corals	Shallow and deep water corals
Vegetation	All plants (e.g., submergent, emergent, and terrestrial)
Water column	Water quality and plankton
Sediment / Benthos	Sediment permanently inundated with water, and organisms associated with the sediment (e.g., benthic infauna)
Shoreline	Land area adjacent to water (e.g., beaches, marsh)
Recreational Use and Infrastructure	Improved recreation/public access, infrastructure, community resilience
Air	Air quality
Other	Please describe.
Protected Status Species	Will this project directly benefit State or Federally listed threatened and/or endangered species? If so, please list them.

L. Attachments - Maps

After you have submitted your project information form, you will be assigned a project ID. You will then be allowed to upload maps necessary to adequately describe the location of the project.

- No more than three (3) maps may be uploaded.
- Each map must be 1MB or smaller.
- The following extensions are accepted.
 - .jpg
 - .bmp
 - .gif
 - .png

M. Attachments – Budget Information /Business Plan

Upload a budget (required) and business plan, if applicable.

- Each file must be 1MB or smaller.
- The following extensions are accepted.
 - .pdf

N. Budget Information

Please provide a clear and concise breakdown of the cost elements for which funding is sought, providing sufficient details such that a budget reasonableness determination can be made. The cost breakdown should include the following, if applicable:

1. Direct Labor: Direct labor should be detailed by level of effort (i.e., numbers of hours, etc.) of each labor category and the applicable labor rate.
2. Fringe Benefit Rates: The source of fringe benefit rate shall be identified and verified.
3. Travel: Travel costs must include a purpose and breakdown per trip to include destination, number of travelers, and duration.
4. Materials/Equipment: List all material/equipment items by type and kind with associated costs and advise if the costs are based on vendor quotes and/or engineering estimates; provide copies of vendor quotes and/or catalog pricing data.
5. Planning/Engineering and Design Costs: Submit an estimate of work based on the scope articulated above and the basis for the estimate.
6. Construction: Provide details and verification for construction costs proposed.
7. Monitoring: Monitoring costs may include baseline data gathering and analysis, as well as short-term and long-term data collection, analysis, and reporting.
8. Any other proposed costs: The source should be identified and verified.
9. Matching or In-Kind Resources Provided