

**ALABAMA COASTAL AREA MANAGEMENT PROGRAM**  
**Proposal Application**

*Please use one application per project.*

**Indicate Focus Area (check all that apply):**

- ☐ A. Government Coordination and Local Government Planning  
☐ B. Coastal Hazards and Resilient Communities  
☐ C. Coastal Habitats, Wetland Protection and Coastal Resource Stewardship  
☐ D. Coastal Nonpoint Source Pollution Control  
☐ E. Public Access to Coastal Resources: Construction and Land Acquisition

**Title of Project:** \_\_\_\_\_

**Location of Project (Include physical address and GPS coordinates in decimal degrees, if applicable):**

\_\_\_\_\_

**Applicant (Organization Name):** \_\_\_\_\_

**Applicant Federal Identification Number:** \_\_\_\_\_

**Applicant UEID Number:** \_\_\_\_\_

**Federal Funding Request: \$** \_\_\_\_\_ **Non-Federal Match: \$** \_\_\_\_\_

**Total Project Cost: \$** \_\_\_\_\_

**Project Contact (within Organization):** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **E-Mail Address:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Authorized Representative (within Organization) to execute subaward agreement:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **E-Mail Address:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

Complete all sections below using the Alabama Coastal Area Management Program Annual Request for Proposals Application Guidance. Qualifying applications **submitted by 5:00PM on Friday, May 9, 2025**, will be scored using the evaluation criteria detailed in the Application Guidance.

Please adhere to the word limit allotted for each section. Text boxes will only allow the specified word count.

<https://www.outdooralabama.com/coastal-programs/alabama-coastal-area-management-program>

**TITLE OF PROJECT:** \_\_\_\_\_

**PROJECT DESCRIPTION:** Provide a brief abstract of the project below *(500 words or less)*.

1. **PURPOSE AND SCOPE OF WORK:** Provide the proposed project purpose and scope of work to be conducted (*1200 words or less*).

- 2. FOCUS AREA CONNECTION:** Provide brief explanation on how the proposed project addresses issues related to the focus area(s) selected on page 1 *(300 words or less)*.

- 3. PUBLIC BENEFIT:** Briefly describe how the project fulfills an existing public need/benefit either directly and/or indirectly *(300 words or less)*.

4. **OUTREACH:** Describe any proactive public education and/or community outreach component(s) to be incorporated into the project *(300 words or less)*.

5. **PARTNERSHIPS AND SUPPORT:** Identify any partners for the project (300 words or less).

- 6. SCHEDULE:** Outline the project schedule showing the progress and completion of key project tasks with associated outcomes and deliverables *(300 words or less)*.

- 7. MEASURING SUCCESS AND NEXT STEPS:** Describe how success of the project will be measured and next steps for the project following expiration of grant funding *(300 words or less)*.

- 8. PROPOSED BUDGET:** Please provide a categorized budget summary in the table below. Round to the nearest dollar. The total value of non-federal match must be equal to or greater than the federal funds requested. Project costs will be evaluated to ensure that they are reasonable and sufficient to successfully achieve project completion. Highest scoring projects will pose a high overall public benefit relative to its cost.

Category	Federal Funds Requested	Value of Non-Federal Match CASH	Value of Non-Federal Match IN-KIND	Category Total
<b>Salary</b>	\$	\$	\$	\$
<b>Fringe Benefits</b>	\$	\$	\$	\$
<b>Travel</b>	\$	\$	\$	\$
<b>Equipment</b> <i>Non-expendable item that costs over \$5,000 per unit</i>	\$	\$	\$	\$
<b>Supplies/Materials</b> <i>Item less than \$10,000 per unit. (e.g. office supplies)</i>	\$	\$	\$	\$
<b>Sub-Contractual<sup>1</sup></b> <i>Services to be completed by a third-party</i>	\$	\$	\$	\$
<b>Other</b>	\$	\$	\$	\$
<b>Indirect</b>	\$	\$	\$	\$
<b>Total</b>	\$	\$	\$	\$

<sup>1</sup>Applicants may choose to utilize a subcontractor or third-party to complete some or all of the proposed work. If any portion of the proposed project will be completed through a sub-contract, NOAA requires a separate budget for that subcontract to be completed for transparency purposes. See the Sub-Contract Budget Supplement on the following page.

In the following table, provide a brief justification for the expenditures in each category above.

Category	Budget Justification
Salary	
Fringe Benefits	
Travel	
Equipment <i>Non-expendable item that costs over \$5,000 per unit</i>	
Supplies <i>Item less than \$5,000 per unit. (e.g. office supplies, construction materials)</i>	
Sub-Contractual	<i>For this section, complete the Sub-Contract Budget Supplement below.</i>
Other	
Indirect <i>A copy of the applicant's current NICRA must be attached to the completed application.</i>	

### **Sub-Contract Budget Supplement**

**Budget Justification:** *Provide a description of work to be performed by a third-party and identify the sub-contractor, if known. The sub-contractor must be selected in accordance with 2 CFR §200.320.*



**Budget Category:** *The total value in this table must match the “Category Total” listed in the Sub-Contractual category above. If a sub-contractor will not be selected until the grant is awarded, please indicate this in the budget justification above and estimate sub-contractual budget amounts to the best of your ability.*

Sub-Contract Category	Total Value
Salary	\$
Fringe Benefits	\$
Travel	\$
Equipment	\$
Supplies/Materials	\$
Sub-Contractual <sup>1</sup>	\$
Other	\$
Total	\$

<sup>1</sup>*If a sub-contractor will sub-contract additional work, please include a separate budget and budget justification for that subcontract with the application package.*

## 9. DATA MANAGEMENT PLAN:

**If geospatial data will be collected and/or created as a part of the proposed project,** NOAA requires that applicants complete a Data Management Plan. The purpose of this policy is to ensure that data produced with federal funds are easily available and discoverable for public benefit and to provide notice of your intent to collect geospatial data to facilitate collaboration and avoid duplication of effort. The guidelines for development of the plan are listed below. Please contact Coastal Section staff at 251-621-1216 if you have any questions related to this requirement.

- 1) Environmental data and information collected or created under NOAA grants or cooperative agreements must be made discoverable by and accessible to the general public, in a timely fashion (typically within two years), free of charge or at no more than the cost of reproduction, unless an exemption is granted by the NOAA Program. Data should be available in at least one machine-readable format, preferably a widely used or open-standard format, and should also be accompanied by machine-readable documentation (metadata), preferably based on widely used or international standards.
- 2) Proposals submitted in response to this announcement must include a Data Management Plan of up to two pages describing how these requirements will be satisfied. The contents of the Data Management Plan (or absence thereof), and past performance regarding such plans, will be considered as part of proposal review. A typical plan should include descriptions of the types of environmental data and information expected to be created during the course of the project; the tentative date by which data will be shared; the standards to be used for data/metadata format and content; methods for providing data access; approximate total volume of data to be collected; and prior experience in making such data accessible. The costs of data preparation, accessibility, or archiving may be included in the proposal budget unless otherwise stated in the Guidance. Accepted submission of data to the NOAA National Centers for Environmental Information (NCEI) is one way

to satisfy data sharing requirements; however, NCEI is not obligated to accept all submissions and may charge a fee, particularly for large or unusual datasets.

- 3) NOAA may, at its own discretion, make publicly visible the Data Management Plan from funded proposals, or use information from the Data Management Plan to produce a formal metadata record and include that metadata in a catalog to indicate the pending availability of new data.
- 4) Proposal submitters are hereby advised that the final pre-publication manuscripts of scholarly articles produced entirely or primarily with NOAA funding will be required to be submitted to NOAA Institutional Repository after acceptance, and no later than upon publication. Such manuscripts shall be made publicly available by NOAA one year after publication by the journal.

**A. Describe the types of geospatial data and/or information to be created during the course of the project.**

**B. Describe the type of data collection method(s) (e.g. consumer GPS, survey grade GPS, aircraft, ship, etc.).**

**C. Provide the tentative date by which data/metadata will be shared/stored.**

**D. Describe the standards to be used for data/metadata format and content.**

**E. Describe your program's policies addressing data stewardship and preservation.**

**F. Outline the procedures for providing access to data and prior experience in publishing such data.**