

Position Title: Summer R3 Education Coordinator

Pay Rate: \$25.00/hour, 40 hours per week

Term: Summer

Location: Montgomery, AL (Hybrid)

Job Description

Outdoor Alabama's R3 Section connects Alabamians with the state's natural resources by teaching the relationship between wildlife conservation, hunting, and fishing. The Section is transitioning to a train-the-trainer model for delivering Outdoor Alabama Academy workshops and is seeking a Summer R3 Education Coordinator to create, organize, and disseminate lesson plans.

These lesson plans will be used to train and equip wildlife conservation staff and volunteers statewide.

Essential Functions

Lesson Planning Responsibilities

- Identify key barriers that prevent workshop participants from independently engaging in hunting and fishing.
- Research best practices for train-the-trainer lesson plans that effectively reach a variety of audiences, from novice to experienced.
- Review publicly available hunting- and fishing-related lesson plans to identify materials transferable to Outdoor Alabama's R3 programming.
- Collaborate with workshop leads to integrate findings into existing lesson plans.
- Work with the Outdoor Alabama marketing team to standardize branding across lesson plans and presentations.
- Create and organize a centralized repository of lesson plans, presentations, and handouts in OneDrive for distribution to workshop instructors and participants.

Team Responsibilities

- Organize two training sessions to teach R3 staff pedagogical best practices.
- Provide feedback on existing instructional practices during mock workshops.
- Contribute ideas to enhance participant engagement before and after workshops.

Qualifications

- Minimum of five (5) years of teaching experience required.
- Leadership experience, including coaching, strongly preferred.
- Basic knowledge of wildlife conservation preferred.
- Proficiency with technology and common applications (e.g., word processing, spreadsheets, email).
- Strong written and verbal communication skills.
- Demonstrated ability to plan, organize, and prioritize tasks.

Interested applicants can send a resume and cover letter to Ivan.Solomon@dcnr.alabama.gov. Applications will be considered on a rolling basis with the intent to fill the position by late May.